

# How to register to make a relevant representation

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# The Infrastructure Planning Commission

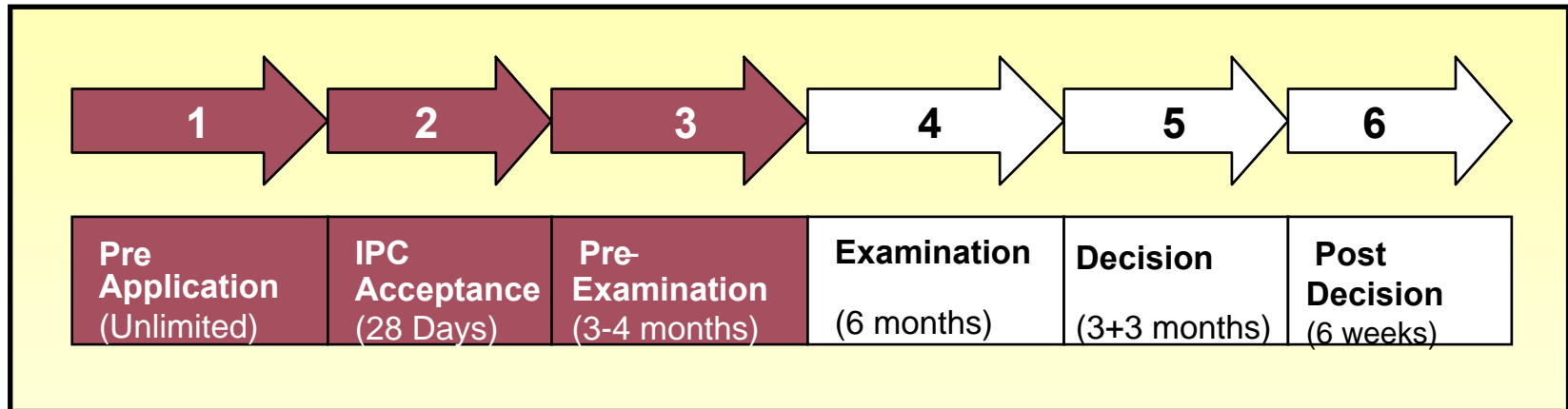
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- The Infrastructure Planning Commission is the independent body that examines applications for nationally significant infrastructure projects.
- Established in 2009
- Soon to become part of the Planning Inspectorate



# The Stages in the Process

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# What's happening at the moment?

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- Registration open (7<sup>th</sup> Dec 2011 to 18<sup>th</sup> Jan 2012)
- Raising awareness of how to register to take part in the examination
- Looking ahead - preparing for the examination

# Application documents for public inspection

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Documents will be available for inspection until at least 1st October 2012. The locations as publicised in the developers notice are:

- Carmarthenshire County Council (Opening hours: 9am to 5pm, Monday to Friday)
- Carmarthen Library (Opening hours: Monday to Wednesday and Friday: 9.30am to 7pm, Thursday and Saturday: 9.30 am to 5pm)
- Llandeilo Library (Opening hours: Tuesdays and Fridays 10am to 12noon, 1.30pm to 4.30pm, 5pm to 7pm; Wednesdays 1.30pm to 5.30pm; Saturdays 10am to 12noon)
- The Old School Community Centre (Opening hours: 9am to 4pm, Monday to Friday)

# Step 1: Navigate to the project page

Visit the project page on the IPC website:  
[www.independent.gov.uk/infrastructure](http://www.independent.gov.uk/infrastructure)

Internet search – “IPC Brechfa”

Navigate to the page from the  
‘Projects’ section.

- ‘Projects’

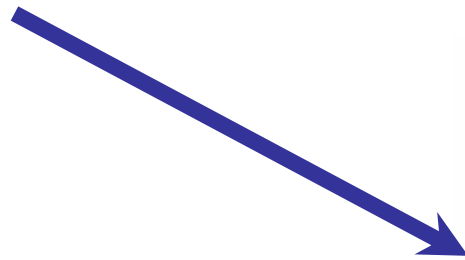
- ‘Wales’

- ‘Brechfa Forest West  
Wind Farm’

The screenshot shows the IPC Infrastructure Planning Commission website. The top navigation bar includes links for High Contrast, Larger Text, Smaller Text, Home, Sitemap, and FAQs. A search bar is present with the text "Enter search terms here" and a "Search" button. The main navigation menu is open, showing the following options: Home, Projects, Application Process, Legislation and advice, About the IPC, News, Opportunities, Help, and Contact us. The "Projects" menu is expanded, listing regional categories: Register of applications, East Midlands, Eastern, London, North East, North West, South East, South West, Wales, and West Midlands. The "Wales" category is selected, and a sub-menu is displayed with the following project links: Brechfa Forest West Wind Farm, Brig y Cwili Brechfa Forest West Wind Farm generating Station, Bryn Llywelyn Wind Farm, Clocaenog Wind Farm, Dyfnant Forest Wind Farm, Electric line connection to Maesgwyn wind farm, and Irish Sea Offshore Wind Farm. The "Brechfa Forest West Wind Farm" link is highlighted. The background of the website shows a large industrial structure, possibly a wind turbine or power station component, and a map of the United Kingdom with red location pins.

# Step 2: Navigate to the form

On the project page, click on the 'Register online' link at the top of the page.



**IPC Infrastructure Planning Commission**

Home Projects Application Process Legislation and advice About the IPC News Opportunities Help Contact us

### Brechfa Forest West Wind Farm

Pre-examination

[Register Online](#)

If you are unable to complete a registration form online and would like to register your interest, please call the IPC helpline on: 0303 444 5000 to request a paper form.

**Advice Note about Registering** 1Mb

<b>Location</b> Carmarthenshire, Wales	<b>Type of project</b> Generating Stations
<b>Developer</b> RWE Npower Renewables	<b>Developer's contact</b> Bethan Thomas - tel. 01639816180

Registration closes at 11:59 pm on Wednesday 18 January 2012

Overview  
Application documents  
Project documents  
Advice given  
Meetings

Elsewhere in this section:  
• Other projects in England and Wales  
• Other projects in or close to Wales

This opens up the registration form

# Step 3: Completing the form

The registration form contains important information

Please note that progress on the form can't be saved

## Have your say

IPC Registration and Relevant Representation form

**Brechfa Forest West Wind Farm**  
**IPC Reference: EN010008**

\* required information

### About this form

In this form and the accompanying notes, words in *italics* have specific meanings in the Planning Act 2008 process, which are explained in the [Glossary](#).

By completing this form you are registering to become an *interested party* to take part in the *examination* of the above application to the IPC for development consent.

To complete this form, please refer to the corresponding notes for each section.

### Data protection

Please read the [IPC Privacy Statement](#), which explains how we will store and use your data.

In particular, please be aware that we are required by law to make the information that you provide publicly available. Details published on our website will be restricted to your name and the text of your representation. However, copies made available for inspection at public locations will contain your contact details.

### 1. About you and anyone you may be representing

\* Please select the option which best describes why you are completing this form and then add the relevant address

- I am completing this form for myself to give my own personal views.
- I am completing this form for the organisation I work for, either on a paid or voluntary basis, to give its views.
- I am completing this form on behalf of another person or organisation and I have their permission to represent their views. I give both their contact details and my own below.



# Step 4: Completing the form

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## About the representation

Tell us who is making the representation and preferred method of contact.

### 1. About you and anyone you may be representing

\* Please select the option which best describes why you are completing this form and then add the relevant address

- I am completing this form for myself to give my own personal views.
- I am completing this form for the organisation I work for, either on a paid or voluntary basis, to give its views.
- I am completing this form on behalf of another person or organisation and I have their permission to represent their views. I give both their contact details and my own below.

\* The IPC uses electronic communication wherever this is appropriate. Can information from the IPC about the *examination* of this *application* be sent to you in this way?



The IPC aims to communicate with people by email wherever possible, as electronic communication is more environmentally friendly and cost effective for the IPC as a public body, given the volume and frequency of letters it needs to send to interested parties during an *examination*.

Please state your preferred means of receiving IPC updates on the *examination* of this *application*. If you say that you agree to receive communications by email, you can change your mind later provided you give us 7 days notice, either in writing or by email.

- Yes - information can be provided by email to the email address as stated above.
- No - information should be provided by post to the address as stated above.

# Step 5: Completing the form

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## Interest in land

If you believe that you have an interest in any land which will be affected by the application, make the appropriate selection in this section.

### 2. Interest in land



In this section "you" means either you or the person or organisation you represent if you have completed this form for your employer or another person or organisation. *Interest* means a legal interest in the land, such as you own, lease, rent, or occupy the land, or have some other legal right over or in relation to it.

This section aims to identify whether:

- You believe that you have an *interest* in any of the land which is the subject of the *application*. You may have an *interest* in the land if you own, lease, rent or occupy any of the land to which the *application* relates, but this is not an exhaustive list.
- You would like to speak at any *Compulsory Acquisition Hearing*, if entitled to do so.
- You believe that you have an *interest* in any land which would or might entitle you to make a *relevant compensation claim* if the *development consent order* were to be made and fully implemented.

\* Do you consider that you have an *interest* in the land or part of the land which is the subject of this *application* or in any other land which you believe will or might be affected by this *application*?

Yes  No

# Step 6: Completing the form

## Representation

Make your comments in this section.

Ensure that you read the information carefully before adding your comments.

You may also wish to notify us if you would like to make a further written representation at a later stage.

### 3. Your representation



The Planning Act 2008 process is primarily a written *examination* process

Include in your *representation* any issues you may wish to expand upon later.

The information you include in the *representation* section of this form will be used by the *examining authority* to carry out their initial assessment of principal issues and to decide the best way to examine the *application*.

Your *representation* should take the form of a summary of what you agree with and/or disagree with in relation to the *application*, and any impacts you think it would have. It would be very helpful if you could limit this to 500 words.

If you are registered as an *interested party* you will have an opportunity, later in the *examination* process, to provide a more detailed *written representation*.

Please note that your *representation* **must not** include material:

- that is vexatious or frivolous
- about compensation for compulsory acquisition of land or of any *interest* in or right over land
- about the merits of policy set out in a designated national policy statement.

Here you should summarise the aspects of the application you agree and/or disagree with and say why. Outline what information, local knowledge or evidence you have which supports this. Please aim to limit this section to no more than 500 words.

\* Please confirm that you have read and understood the above text for the submission of your representation.

Your representation:

# Step 7: Completing the form

## Preliminary Meeting

Please let us know if you wish to attend the Preliminary Meeting.

The Preliminary Meeting is held to discuss how the examination will be conducted. Interested parties may raise points about procedural matters at the Meeting.

Please note that merits of the application will not be discussed at the Preliminary Meeting.

#### 4. Participation in the examination

The following questions all relate to whether you intend at this stage to participate in various stages of the *examination* process.

##### \* Do you wish to attend the *preliminary meeting*?



This question has been included to provide the IPC with an indication of the numbers of people who may wish to attend, so that we can find a suitable venue for the meeting.

Regardless of how you answer this question, you will still be invited to attend the *preliminary meeting* if you are registered as an *interested party* in this *Application*.

If you decide not to attend, your status as an *interested party* will not be affected.

Yes  No

##### \* Do you wish to submit a *written representation* at a later stage?



*Written representations* can be submitted once the *examination* has started.

The deadline for submitting *written representations* will be notified to all *interested parties* and publicised on our website after the *preliminary meeting*.

You do not have to submit a *written representation* during the *examination* if you consider that all the points you wish to make have been made in section 3 of this form, or have been adequately made by another *interested party*.

Yes  No

# Step 8: Completing the form

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## Open-floor hearings

\* If an *open floor hearing* is held, would you like the opportunity to speak at it?

Yes  No

Let us know if you wish to speak at an open-floor hearing. Oral submissions must be based on your relevant and/or written representation.


# Step 9: Completing the form

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## Issue specific hearings

Let us know if you wish to speak at an issue specific hearing should one be held.

\* If an *issue specific hearing* is held relating to an issue raised by your *representation*, would you like to have the opportunity to speak at it?

 The *examining authority* will decide which issues require an *issue specific hearing* once all *relevant representations* have been considered.

Yes  No

# Step 10: Submitting the form

Complete the 'captcha' by entering the two words that appear in the image. This helps to ensure that we only receive authentic and individual submissions.

Click 'Send Form' to make your submission, afterwards you will receive a confirmation email.


 The 'captcha' (below) is required to ensure authentic and individual submissions. If the captcha is not appearing below, click your [browser's refresh button](#).

If you cannot read the two words shown, click the "get a new challenge" button on the captcha.



In order to complete this form, it must be checked to ensure all information has been entered correctly before it can be sent to the IPC. Click the following button to check and send the form.

Send Form

 When your form has been sent you will receive a confirmation email. If you do not receive a confirmation email then please check your Junk Email/Spam folder or [contact the IPC](#) giving your name, your postcode and the name of the project.

# Relevant Representation Forms

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- If you are unable to complete the relevant representation form online, paper copies are available in Welsh and English.
- Contact IPC Helpdesk on 0303 444 5000 or email [IPCenquiries@infrastructure.gsi.gov.uk](mailto:IPCenquiries@infrastructure.gsi.gov.uk) for further information.



# Sut i gofrestru i wneud sylwadau perthnasol

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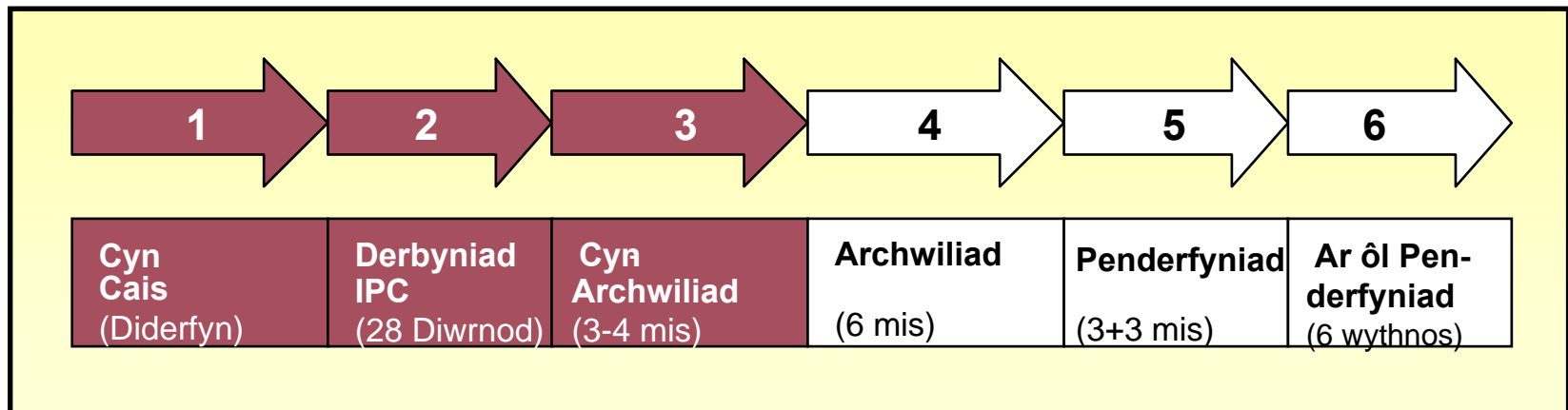
# Comisiwn Cynllunio Seilwaith

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- Y Comisiwn Cynllunio Seilwaith yw'r corff annibynnol sy'n archwilio ceisiadau am brosiectau seilwaith sy'n genedlaethol arwyddocaol.
- Wedi'i sefydlu yn 2009
- Yn ymuno â'r Arolygiaeth Gynllunio'n fuan



# Y Camau yn y Broses



# Beth sy'n digwydd ar hyn o bryd?

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- Cofrestru'n agored (7fed Rhag 2011 i 18fed Ion 2012)
- Codi ymwybyddiaeth ynghylch sut i gofrestru i gymryd rhan yn yr archwiliad
- Edrych ymlaen – paratoi am yr archwiliad

# Dogfenni cais am yr archwiliad cyhoeddus

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Bydd dogfenni ar gael i'w harchwilio tan o leiaf 1af Hydref 2012. Y lleoliadau fel a gyhoeddwyd yn hysbysiad y datblygwyr yw:

- Cyngor Sir Gaerfyrddin (Oriau agor: 9yb i 5yh, Llun i Wener)
- Llyfrgell Caerfyrddin (Oriau agor: Llun i Fercher a Gwener: 9.30yb i 7yh, Iau a Sadwrn: 9.30 yb i 5yh)
- Llyfrgell Llandeilo (Oriau agor: Dyddiau Mawrth a Gwener 10yb i 12 hanner dydd, 1.30yh i 4.30yh, 5yh i 7yh; Dyddiau Mercher 1.30yh i 5.30yh; Dyddiau Sadwrn 10yb i 12 hanner dydd)
- Canolfan Gymunedol Yr Hen Ysgol (Oriau agor: 9yb i 4yh, Llun i Wener)

# Cam 1: Llywiwch i dudalen y brosiect

Ewch i dudalen y brosiect ar wefan yr IPC :  
[www.independent.gov.uk/infrastructure](http://www.independent.gov.uk/infrastructure)

Chwiliad rhyngrwyd – “IPC Brechfa”

Llywiwch i'r dudalen o'r adran  
'Prosiectau'.

- 'Prosiectau'

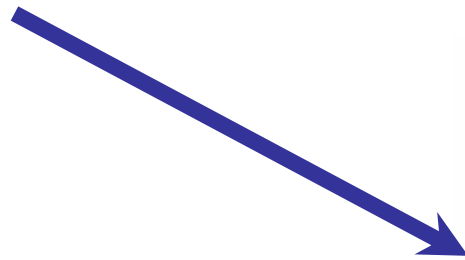
- 'Cymru'

- 'Fferm Wynt Coedwig  
Brechfa Gorllewin'

The screenshot shows the IPC Infrastructure Planning Commission website. The navigation menu is open, highlighting the 'Projects' section. The 'Projects' dropdown menu is expanded, showing a list of projects including 'Brechfa Forest West Wind Farm', 'Brig y Cw', 'Bryn Llywelyn Wind Farm', 'Clocaenog Wind Farm', 'Dyfnant Forest Wind Farm', 'Electric line connection to Maesgwyn wind farm', and 'Irish Sea Offshore Wind Farm'. The 'Brechfa Forest West Wind Farm' project is highlighted in red. The website header includes the IPC logo, navigation links (Home, Sitemap, FAQs), a search bar, and the IPC Helpline number (0303 444 5000). The main content area features a large image of a wind turbine and a map of the United Kingdom with red location pins.

# Llywiwch i'r brosiect

Ar dudalen y brosiect, cliciwch ar y ddolen 'Cofrestru ar-lein' ar ben y dudalen.



Mae hon yn agor y ffurflen gofrestru

**IPC Infrastructure Planning Commission**

High Contrast Larger Text Smaller Text Home Sitemap FAQs

Enter search terms here Search  
IPC Helpline 0303 444 5000

Home Projects Application Process Legislation and advice About the IPC News Opportunities Help Contact us

### Brechfa Forest West Wind Farm

Pre-examination

Register Online

If you are unable to complete a registration form online and would like to register your interest, please call the IPC helpline on: 0303 444 5000 to request a paper form.

Advice Note about Registering 1Mb

<b>Location</b> Carmarthenshire, Wales	<b>Type of project</b> Generating Stations
<b>Developer</b> RWE Npower Renewables	<b>Developer's contact</b> Bethan Thomas - tel. 01639816180

Registration closes at 11:59 pm on  
Wednesday 18 January 2012

POWERED BY Google  
Map data ©2011 Terms of Use

The location shown on the map is approximate at this stage.

**Overview**

Application documents

Project documents

Advice given

Meetings

**Elsewhere in this section:**

- Other projects in England and Wales
- Other projects in or close to Wales

# Cam 3: Cwblhau'r ffurflen

Mae'r ffurflen gofrestru'n cynnwys gwybodaeth bwysig

Nodwch na ellir cadw cynnydd ar y ffurflen

## Have your say

IPC Registration and Relevant Representation form

**Brechfa Forest West Wind Farm**  
**IPC Reference: EN010008**

\* required information

### About this form

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To complete this form, please refer to the corresponding notes for each section.

### Data protection

Please read the [IPC Privacy Statement](#), which explains how we will store and use your data.

In particular, please be aware that we are required by law to make the information that you provide publicly available. Details published on our website will be restricted to your name and the text of your representation. However, copies made available for inspection at public locations will contain your contact details.

### 1. About you and anyone you may be representing

\* Please select the option which best describes why you are completing this form and then add the relevant address

- I am completing this form for myself to give my own personal views.
- I am completing this form for the organisation I work for, either on a paid or voluntary basis, to give its views.
- I am completing this form on behalf of another person or organisation and I have their permission to represent their views. I give both their contact details and my own below.



# Cam 4: Cwblhau'r ffurflen

## Ynglŷn â'r sylwad

Rhowch wybod inni pwy sy'n gwneud y sylwad a'r dull cysylltu a ffefrir.

### 1. About you and anyone you may be representing

\* Please select the option which best describes why you are completing this form and then add the relevant address

- I am completing this form for myself to give my own personal views.
- I am completing this form for the organisation I work for, either on a paid or voluntary basis, to give its views.
- I am completing this form on behalf of another person or organisation and I have their permission to represent their views. I give both their contact details and my own below.

\* The IPC uses electronic communication wherever this is appropriate. Can information from the IPC about the *examination* of this *application* be sent to you in this way?



The IPC aims to communicate with people by email wherever possible, as electronic communication is more environmentally friendly and cost effective for the IPC as a public body, given the volume and frequency of letters it needs to send to interested parties during an *examination*.

Please state your preferred means of receiving IPC updates on the *examination* of this *application*. If you say that you agree to receive communications by email, you can change your mind later provided you give us 7 days notice, either in writing or by email.

- Yes - information can be provided by email to the email address as stated above.
- No - information should be provided by post to the address as stated above.

# Cam 5: Cwblhau'r ffurflen

## Budd mewn tir

Os credwch fod gennych fudd mewn unrhyw dir a gaiff ei effeithio gan y cais, gwnewch y dewis priodol yn yr adran hon.

### 2. Interest in land



In this section "you" means either you or the person or organisation you represent if you have completed this form for your employer or another person or organisation. *Interest* means a legal interest in the land, such as you own, lease, rent, or occupy the land, or have some other legal right over or in relation to it.

This section aims to identify whether:

- You believe that you have an *interest* in any of the land which is the subject of the *application*. You may have an *interest* in the land if you own, lease, rent or occupy any of the land to which the *application* relates, but this is not an exhaustive list.
- You would like to speak at any *Compulsory Acquisition Hearing*, if entitled to do so.
- You believe that you have an *interest* in any land which would or might entitle you to make a *relevant compensation claim* if the *development consent order* were to be made and fully implemented.

\* Do you consider that you have an *interest* in the land or part of the land which is the subject of this *application* or in any other land which you believe will or might be affected by this *application*?

Yes  No

# Cam 6: Cwblhau'r ffurflen

## Sylwad

Gwnewch eich sylwadau yn yr adran hon.

Sicrhewch y darllenwch yr wybodaeth yn ofalus cyn ychwanegu'ch sylwadau.

Hefyd efallai y dymunech roi gwybod inni os hoffech wneud sylwad ysgrifenedig pellach ar gam diweddarach.

### 3. Your representation



The Planning Act 2008 process is primarily a written *examination* process

Include in your *representation* any issues you may wish to expand upon later.

The information you include in the *representation* section of this form will be used by the *examining authority* to carry out their initial assessment of principal issues and to decide the best way to examine the *application*.

Your *representation* should take the form of a summary of what you agree with and/or disagree with in relation to the *application*, and any impacts you think it would have. It would be very helpful if you could limit this to 500 words.

If you are registered as an *interested party* you will have an opportunity, later in the *examination* process, to provide a more detailed *written representation*.

Please note that your *representation* **must not** include material:

- that is vexatious or frivolous
- about compensation for compulsory acquisition of land or of any *interest* in or right over land
- about the merits of policy set out in a designated national policy statement.

Here you should summarise the aspects of the application you agree and/or disagree with and say why. Outline what information, local knowledge or evidence you have which supports this. Please aim to limit this section to no more than 500 words.

Please confirm that you have read and understood the above text for the submission of your representation.

Your representation:

# Cam 7: Cwblhau'r ffurflen

## Cyfarfod rhagarweiniol

Rhowch wybod inni os dymunwch fynychu'r Cyfarfod Rhagarweiniol.

Cynhelir y Cyfarfod Rhagarweiniol i drafod sut y rheolir yr archwiliad. Gall cyfranogion godi pwyntiau ynghylch materion gweithdrefnol yn y Cyfarfod.

Nodwch na thrafodir rhinweddau'r cais yn y Cyfarfod Rhagarweiniol.

#### 4. Participation in the examination

The following questions all relate to whether you intend at this stage to participate in various stages of the *examination* process.

##### \* Do you wish to attend the *preliminary meeting*?



This question has been included to provide the IPC with an indication of the numbers of people who may wish to attend, so that we can find a suitable venue for the meeting.

Regardless of how you answer this question, you will still be invited to attend the *preliminary meeting* if you are registered as an *interested party* in this *Application*.

If you decide not to attend, your status as an *interested party* will not be affected.

Yes  No

##### \* Do you wish to submit a *written representation* at a later stage?



*Written representations* can be submitted once the *examination* has started.

The deadline for submitting *written representations* will be notified to all *interested parties* and publicised on our website after the *preliminary meeting*.

You do not have to submit a *written representation* during the *examination* if you consider that all the points you wish to make have been made in section 3 of this form, or have been adequately made by another *interested party*.

Yes  No

# Cam 8: Cwblhau'r ffurflen

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## Gwrandawiadau llawr-agored

Rhowch wybod inni os dymunwch siarad mewn gwrandawriad llawr-agored. Mae rhaid seilio cyflwyniadau llafar ar eich sylwad perthnasol a/neu'ch sylwad ysgrifenedig.

\* If an *open floor hearing* is held, would you like the opportunity to speak at it?

Yes  No

# Cam 9: Cwblhau'r ffurflen

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## Gwrandawiadau sy'n benodol i'r mater

Rhowch wybod inni os dymunwch siarad mewn gwrandawriad sy'n benodol i'r mater os cynhelir un.

\* If an *issue specific hearing* is held relating to an issue raised by your *representation*, would you like to have the opportunity to speak at it?



The *examining authority* will decide which issues require an *issue specific hearing* once all *relevant representations* have been considered.

Yes  No

# Cam 10: Cyflwyno'r ffurflen

Cwblhewch y 'captcha' drwy nodi'r ddau air a ymddengys yn y ddelwedd. Mae hyn yn helpu i sicrhau ein bod yn derbyn cyflwyniadau dilys ac unigol yn unig.

Cliciwch 'Anfon Ffurflen' i wneud eich cyflwyniad, wedyn derbyniwch e-bost i gadarnhau.

? The 'captcha' (below) is required to ensure authentic and individual submissions. If the captcha is not appearing below, click your [browser's refresh button](#).

If you cannot read the two words shown, click the "get a new challenge" button on the captcha.



In order to complete this form, it must be checked to ensure all information has been entered correctly before it can be sent to the IPC. Click the following button to check and send the form.

Send Form

! When your form has been sent you will receive a confirmation email. If you do not receive a confirmation email then please check your Junk Email/Spam folder or [contact the IPC](#) giving your name, your postcode and the name of the project.

# Ffurflenni Sylwad Perthnasol

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- Os na allwch gwblhau'r ffurflen sylwad berthnasol ar-lein, mae copïau papur ar gael yn Gymraeg a Saesneg.
- Cysylltwch â Desg Cymorth yr IPC ar 0303 444 5000 neu ebostiwch [IPCenquiries@infrastructure.gsi.gov.uk](mailto:IPCenquiries@infrastructure.gsi.gov.uk) am ragor o wybodaeth.